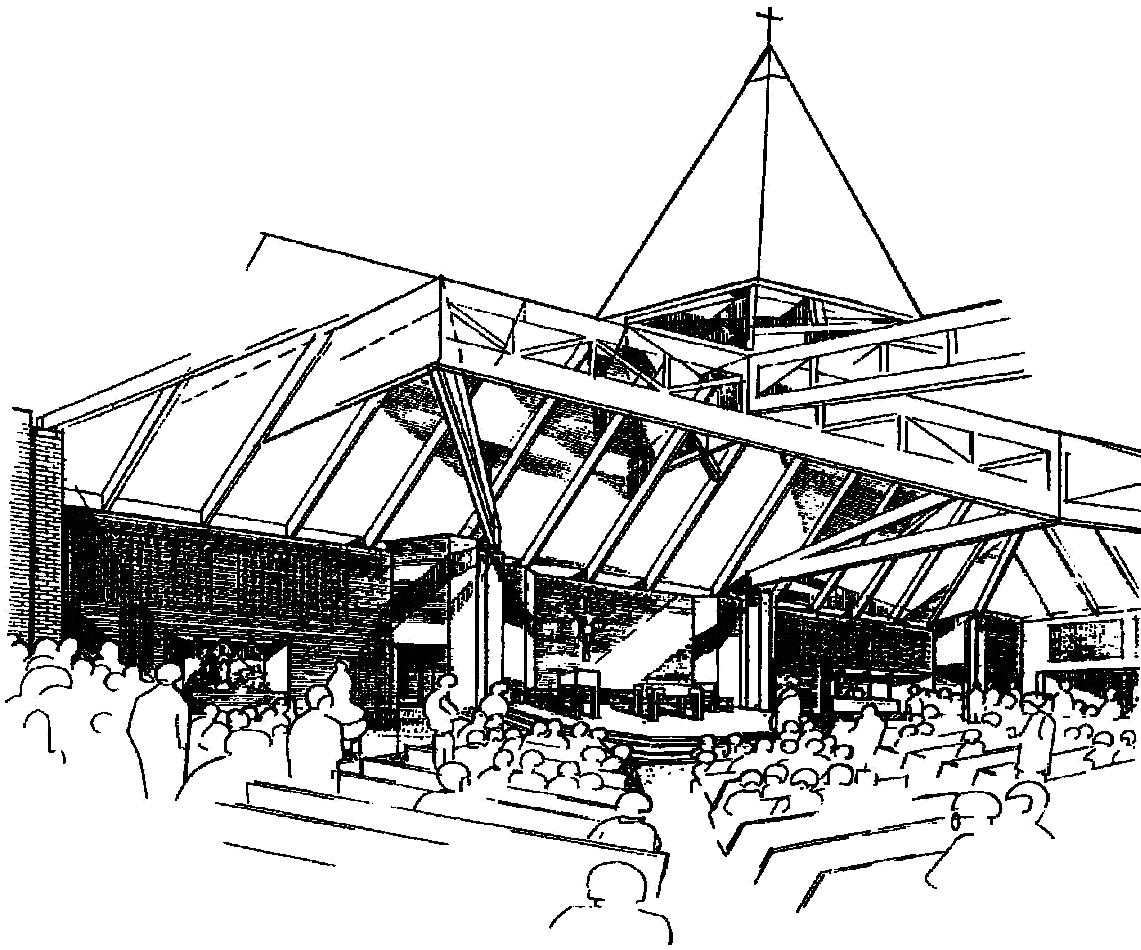

Ministry Directory



St. Matthew Catholic Church

1555 Glen Ellyn Rd. ■ Glendale Heights, IL ■ 60139
(630) 469-6300 ■ www.stmatthewchurch.org



***"The first commandment is this - You shall love the Lord your God with all your heart, and with all your soul, and with all your mind... and the second is like it—you shall Love you neighbor as yourself... All the law and the prophets are summed up in these two commandments!"
(Matthew 22:35-40)***

In this insightful conjoining of the two commands of Jesus, we have expressed our Christian "motto" ! This is the inspiration for our ministry here. So, welcome to St. Matthew Parish in Glendale Heights, IL. Welcome to its outreach and inner reach! We are a Catholic faith community living inside a tradition that gives praise to God through prayer and service to one another and the wider community. You will find here information that we have compiled about our various ministries. Through them we attempt to deepen our faith and to serve one another more.

We invite you to share your unique gifts of time, talent, and treasure in any one of the ministries that appeal to you. Some ministries focus on service while others are more concerned with establishing and supporting the spiritual development of the parishioners. No booklet could possibly contain all the details that you might require, nor can it be the personal approach that shows how such service is a joy.

This booklet is intended to inform, and make more people aware of the opportunities for service and faith support that exist as 'a work in progress'. Our ministries adapt and change as the need requires and the Spirit moves. We welcome any suggestions you might have to improve it as well as any ideas you might have as to how we might strengthen our "ministry" at St. Matthew.

You may obtain more information about particular ministries or joining the parish by completing the form found at the back of this directory. You may hand in or mail your form to the Parish center during regular business hours. In addition you can call the parish office at 630-469-6300 and you will be connected to the appropriate person involved in a particular ministry.

May God's Spirit lead you into that path which is meant for you. Please keep all ministries and the ministers in your prayers. And know that we are praying for you as well. When we respond to God's call in our life, others are cared for and we nurture our souls. Thank you for your interest in St. Matthew Parish and its outreach to God's people in so many ways!

Sincerely in Christ,
*The Parish Community
of St. Matthew*

History of St. Matthew Parish

- 1960 - Ground breaking for the Church and School in February
- 1961 - First Mass celebrated at St. Matthew on February 26th
- 1961 - First Marriage celebrated at St. Matthew on June 16th
- 1961 - School opens in September
- 1963 - St. Matthew Church officially dedicated on May 3rd
- 1964 - First graduating class at St. Matthew School
- 1966 - Convent completed
- 1969 - First paved parking lot completed
- 1980 - Kindergarten mobile added
- 1992 - Ground breaking for the new (and current Church) in March
- 1993 - First Mass and dedication of new Church on June 12th
- 2001 - New School addition completed in December
- 2009 - Fr. Dave Dillon, O.Carm retires as Pastor of St. Matthew Parish
- 2010 - The 50th Anniversary of St. Matthew Parish

Lord,

*You have no hands, but our hands,
to do your work today.*

*You have no feet, but our feet,
to lead us in your way.*

*You have no tongue, but our tongue,
to tell us how you lived and how you died.*

*You have no help, but our help,
to bring us to your side.*



Order of Carmelites

Above is the crest of the Order of Carmelites. The origin of the Carmelites dates back to the early Middle Ages.

The parish community of St. Matthew is presently served by the Carmelites. In 1986 the Most Reverend Joseph L. Imesh, Bishop of Joliet, appointed Rev. Franklin Tasker, O.Carm. as the first Carmelite pastor. Therefore it seems appropriate to give you a brief historical sketch of the Carmelite Order.

Since the time of Elijah the famous prophet of prayer and action (9th century B.C.), men have considered his abode and life on Mt. Carmel as holy. This tradition continued into the Christian era. The figure of Elijah had evolved into a model for early Christian monasticism. Between 1206 AD and 1214 AD a group of Catholic hermits, dwelling on Mt. Carmel, petitioned the Latin Patriarch of Jerusalem, Albert Avoquadro to officially recognize the small band and their life within the Church. Albert eventually presented the group of hermits with an official rule of life: The Carmelite Rule.

Once the Order expanded and solidified in Europe, the Church placed the Carmelites among the Orders of Friars, who were beginning to flourish at the time (Franciscans, Dominicans, and Augustinians). Since the time of the Middle Ages, the Carmelite Friars have been influential in the areas of: parochial ministry, retreat ministry, education, prayer and foreign missions. The Carmelites hope that they can continue to impart and share the unique and vibrant spirit of Carmel with the parish community of St Matthew.

The Carmelites



St. Matthew Catholic Church



Mission Statement

We, the members of the St. Matthew parish community, being many parts but one sacramental body are sent forth by the God of love to make Christ present in the world.

Parish Office

(630) 469-6300 - phone
(630) 469-6302 - fax

School Office

(630) 858-3112 - phone
(630) 858-0623 - fax

Religious Education

(630) 469-5178 - phone
(630) 469-6302 - fax

Parish Staff

Rev. Herman Kinzler, O.Carm. - Administrator

Rev. Kevin Lafey O.Carm. - Associate Pastor

Rev. Mr. Robert Malek - Permanent Deacon

Tom Dau, Custodian

Steve Sensky, Music Director

Mick Ruddle, Pastoral Associate

Annabelle Tumlos, Business Manager

Ron Metty, Property Manager (volunteer)

Alan Bucek, Director of Religious Education

Chris Wolgat, Administrative Assistant - Parish

Carmen Amezquita, Administrative Assistant - Religious Education

School Staff

Neoma Mastruzzo, Principal

Barb Boklewski, Administrative Assistant

Calene Carda, Administrative Assistant

Jim Ryan, Athletic Director

Jim Straley, Custodian



Parish Pastoral Council

The St. Matthew Parish Pastoral Council is a group of dedicated parishioners, selected through an election process, to advise through consensus, to support the pastor and pastoral staff in their ministerial work of carrying out the mission of the parish. The Council is a visioning body that acts as a representative voice of all parishioners with the goal of coordinating and unifying the parish community in service to the Gospel. The work of the Council is accomplished through four commissions. All parish boards, committees, and organizations are subsidiary to the Council by relation to one of the four commissions.

Worship Commission
Service Ministry Commission

Education Commission
Administrative Commission

The Council's members serve three year terms.
The Parish Pastoral Council meets on the fourth Monday of each month

Members 2010-2011

Fr. Herman Kinzler, Administrator
Fr. Kevin Lafey, Associate Pastor
Bob Malek, Deacon Representative
Dave Gravel, President
David Strickland, Vice President
Donna Parsons, Worship Commission
Karen Pollitt, Service Ministry Commission
Mary Lupo, Education Commission
John Mulkerin, Administrative Commission
Mick Ruddle, Youth Ministry

General Representatives:

Jerry Jenkinson Antonio Ruiz
Karen Latrofa

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Ministry

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Baptism Preparation Class	Education Commission
Bereavement Ministry	Education Commission
Bereavement Support Group	Worship Commission
Bingo Volunteer Worker	Service Ministries Commission
Catholics Returning Home	Education Commission
Catechist (Religious Education Teacher)	Education Commission
Children's Liturgy of the Word	Education Commission
Council of Catholic Women (CCW)	Service Ministries Commission
Divorce and Beyond	Service Ministries Commission
E.S.L. (English as a Second Language)	Education Commission
Elizabeth Ministry	Service Ministries Commission
Extra-ordinary Ministers of Holy Communion	Worship Commission
Financial Committee	Administrative Commission
Gift Bearers	Worship Commission
G.I.F.T. Scripture Group (Gospel in Faith-filled Teaching)	Education Commission
Greeter Ministry	Worship Commission
I.M.P.A.C.T. Teen Ministry	Education Commission
Job Club	Service Ministries Commission
Knights of Columbus	Service Ministries Commission
Maintenance and Grounds	Administrative Commission
Minister of Holy Communion Committee	Worship Commission
Ministers of Hospitality (Ushers)	Worship Commission
Ministers of the Word (Lectors)	Worship Commission
Ministry of Praise	Worship Commission
Music Ministry	Worship Commission

Commissions and Ministries of St. Matthew Catholic Church

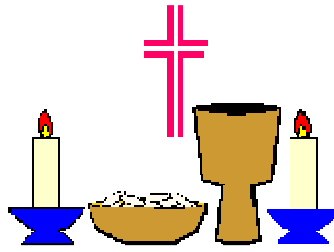
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Ministry

Commission

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R.C.I.A. Team Members	Education Commission
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Theology On Tap	Education Commission
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Transportation for the elderly & infirmed to Mass	Service Ministries Commission
Ushers	Worship Commission
Vacation Bible School	Education Commission
Vocational Prayer Ministry	Worship Commission
Wedding Coordinator	Service Ministries Commission
Wedding Sponsor Ministry	Service Ministries Commission
Worship Committee	Worship Commission



Worship Commission

Mission: The Worship Commission represents the St. Matthew faith community in matters relating to its liturgical life and is an advisory to the Pastor and the Parish Pastoral Council. We discuss, evaluate, design, and oversee the worship life of our parish. Continual education and training in all aspects of liturgy are at the core of this ministry.

This commission meets the second Tuesday of each month in the Tasker Parish Center.

The following ministries support and function through the Worship Commission

Altar Servers

The Altar Server membership consists of dedicated, responsible youth (6th - 12th grade) who assist the priest in the reverent celebration of Mass and other worship services such as weddings, funerals, confirmation, etc.. This privilege requires dedication and commitment to training and scheduled assignments. This is an excellent way for young people to be involved in liturgy. This ministry is open to all parish children.

Bereavement Ministry

The loss of a loved one is a uniquely painful experience. This ministry assists families in the days immediately following a loved one's death by providing general pastoral care and also by helping the family to plan the funeral liturgy. Many involved with this ministry also participate in the Funeral Mass Choir.

Extra-ordinary Ministers of Holy Communion

Assists the priest and deacon to distribute the Body and Blood of Jesus with reverence and dignity. Volunteers must be at least 16 years old. Interested people will receive training and then scheduled accordingly. All ministers of the Eucharist are approved and commissioned by the pastor.

Gift Bearers

Present the gifts at Sunday liturgies. Contact one of the ushers and/or sign up in the Offertory Book in the narthex of the Church.

Ministers of Holy Communion (Committee)

This committee is responsible for the scheduling, training, etc. of all ministers of the Eucharist. To serve on this committee you must be an Extraordinary Minister of the Eucharist. The committee meets quarterly and as needed.

Ministers of Hospitality (Ushers)

People who enjoy arranging for refreshments for a variety of parish activities, including hospitality Sundays as well as some retreats and meetings. and welcoming dinners.

Ministers of the Word (Lectors)

This ministry is open to those interested in proclaiming the Word of God at liturgies and days of celebration. Candidates should have good reading and public speaking skills and be comfortable in front of large audiences. You will receive training and then be placed on a rotating schedule, usually serving once per month. There is no age restriction for this ministry. All lectors serve with the pastor's approval.

Ministry of Greeters

It's always good to feel welcome anywhere you go and coming to Mass should be no different. This ministry is open to those interested in being the welcoming face and voice of St. Matthew as they greet people attending Mass. Come share a smile and a handshake with fellow parishioners. Your commitment to this ministry is 20 minutes before Mass once per month.

Music Ministry

This ministry stimulates and enriches the lives of parishioners through music and adds beauty to the liturgies. Share your talent, whether it is your voice or playing an instrument, with the parish community and add to the vibrancy of the liturgy. There are many opportunities in this exciting ministry:

Traditional Choir	Contemporary Ensemble
Spanish Choir	Funeral Mass Choir
Saturday Evening Choir	Cantor
Musician	Children's Choir - (through the Religious Education Program)

Members are encouraged to join from high school age to adulthood. They need not be able to read music but simply carry a melody.

Ministry of Praise

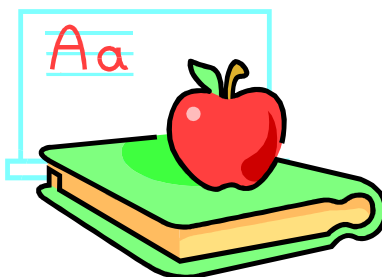
The Ministry of Praise is a spiritual ministry, a privileged calling, to join the angels and saints offering honor and glory to God. It provides a powerhouse that will bring God's blessings on our priests, parents, youth, infirmed, inactive Catholics, and anyone in need of spiritual strength and direction. Members will receive a monthly letter which will contain prayers according to the spirit of the season of the Church year and intentions to pray during the month. There are no mandatory meetings for this ministry.

Ushers

People who enjoy helping others and have a concern for the comfort of the assembly during Mass. These individuals assist in the tasks that bring a sense of order to the liturgy.

Worship Committee

This commission meets monthly to discuss liturgy plans for the parish and acts in an advisory role to the Pastor and the Parish Pastoral Council. It is comprised of representatives of all ministries involved in liturgy.



Education Commission

Mission: The maturation of the Christian life requires that it be cultivated in all its dimensions: knowledge of the faith, liturgical life, moral formation, prayer, belonging to community, and missionary spirit. Our mission is to support a continuous educational environment within the parish that facilitates our commitment to proclaim, live, and teach the Good News of Jesus Christ. The Education Commission of St. Matthew Parish is comprised of two distinct entities: St. Matthew School, offering a full curriculum serving students from pre-school through 8th grade and St. Matthew Religious Education, offering classes in religious study for those attending public school on all levels, from pre-school through high school.

St. Matthew Religious Education - Children & Youth

Catechists (Religious Education Teacher)

This is a vital ministry that gives you the opportunity to share your faith with the young children in our parish. Many people think they do not know enough to 'teach' religion classes, but nothing could be farther from the truth. Desire, love for the Lord, and a good text book goes a long way!

Catechist opportunities include:

Pre-school & Kindergarten - Sunday mornings

1st - 5th grade - Saturday mornings

6th - 8th Grade - Tuesday or Wednesday evenings

High School - Tuesday or Wednesday evenings

GIFT program (working with children with special needs) - Saturday mornings

Program Overview

- Pre-school/Kindergarten program - The children are introduced to basic Catholic practices and beliefs through various activities in an exciting hands-on program.
- Grades one through six—Catholic faith formation, including instruction, prayer and special projects are offered. Children prepare for the Sacrament of 1st Eucharist during 1st & 2nd grade.
- Junior High Youth - Classes are offered to 7th & 8th grade students in preparation for the Sacrament of Confirmation. Adult catechists help students through this part of their journey through instruction, prayer, service projects and a retreat.
- High School - Instruction is offered to high school age teens needing to complete sacraments.

I.M.P.A.C.T. Teen Ministry

**Imagines of
**Man
**Projected
**According to
**Christ's
Teachings**********

IMPACT is one facet of teen ministry offered to high school students of St. Matthew Parish. The ministry's goal is to make an impact on society brought about by a careful balance of spiritual education and social interaction. Throughout the year special activities are planned including outings, Search Retreats, and mission trips. IMPACT meets every Sunday at 6PM (September thru June) in Hurley Hall in the school.

For more information visit: **www.stmatthewimpact.com**

Liturgy of the Word For Children

During specific Masses, children in grades K-5 will be dismissed for a special Liturgy. They will engage in hearing the reading of the Mass in an age specific manner and enjoy an activity. Please call the Religious Education office for more details. Volunteers always welcome!

Nursery Care

This ministry provides nursery care during the 10AM Mass each Sunday morning. The nursery service is provided in one of the school class rooms which is easily accessible from the Church. Volunteers are urgently needed to provide this service.

Protecting God's Children

Training sessions are presented to help make our community a safe place for all. This program is required for all employees and volunteers working with minors. Anyone involved in work with, or ministry to, children must complete the program before beginning their interaction with children.

Children's Catechumenate

This program is designed for older grade students of our parish who attend public school, who have not yet received the Sacraments of Eucharist and Confirmation.

Religious Education Board

This group of dedicated individuals meets monthly to identify opportunities to support St. Matthew's Religious Education programs. The board is elected and serves in an advisory capacity to the Director of Religious Education and the Pastor. An openness to discuss new ideas and the desire to contribute to the growing spirituality of our parish is necessary.

Vacation Bible School

A weeklong morning program offered each summer to children ages 4-10. This is a fun and exciting journey for the kids as they come to know Jesus more personally. Committee members are needed to plan the experience as well as many, many volunteers (teenagers or adults) to help facilitate the camp like experience.

Adult Faith Formation Programs

The Alpha Experience (Alpha Course)

Alpha is a proven, successful and popular program used across many continents that will re-energize our relationship with God and His Church.

An anyone can come! Anyone interested in finding out more about our Christian faith is welcome.

Learning and laughter. Join others in a relaxed atmosphere.

Pasta (or other great food). Each session begins with dinner.

Helping one another. Dinner is followed by a large group presentation and small group discussion.

Ask anything. Here's your chance to ask your questions and express your opinions.

This program is a wonderful first step for those seeking out the love of Jesus for the first time, as well as an opportunity to journey and rediscover how the love of God is calling you.

Alpha is a 10 week journey which begins with dinner each time we gather and is followed by a presentation and some great small group discussion time to discuss any questions or issues people have. **Call the Parish Center to see find out when the next group starts!**

Baptismal Preparation Class

Baptism marks the beginning of a child's life long journey to Christ and this ministry prepares parents for the baptism of their children. In preparation for baptism, parents are to attend two meetings each of which are offered once per month. This ministry is available in English and Spanish. Scheduling of the baptism will take place at the conclusion of the parents second meeting. Volunteers to assist in this ministry are welcome.

Catholics Returning Home

Catholics Returning Home is a process to reach out and invite non-practicing or inactive Catholics to return "Home" to the Catholic Church and resume the active process of their faith. The sessions provide updated information about the basics of Catholicism in a non-threatening, "support-group" format. These sessions are offered as needed.

ESL - (English as a Second Language)

Helping those who are not familiar with the English language is a great way to build up the community. St. Matthew offers this program to adults who would like to learn basic communication skills in English. This is done in a small group setting with a volunteer tutor helping 2-3 adults at a time. This ministry meets during the school year on Saturday mornings. Volunteer tutors are needed to work with the adults seeking to learn the English language. Teaching credentials and bi-lingual skills are not necessary - just a desire to help!

RCIA (Rite of Christian Initiation of Adults)

The RCIA experience involves a journey of conversion toward membership in the Catholic Church for adults. The invited include: the unbaptized, those baptized in other Christian beliefs, and baptized Catholics not fully catechized and in need of sacraments, and those who have been away from the Church for a long time. The group meets weekly.

RCIA Team Members

St. Matthew parishioners are invited to journey with those preparing for membership in the Church. Ministry opportunities include:

- **Catechists** - Share faith experiences and knowledge of Catholicism with candidates; attends meetings and help with assimilation into the Parish community.
- **Mentors/Sponsors** - Companion individuals on the journey, guide candidates and catechumens to the Lord; are a model of faith and Catholic living, giving witness to the community on the candidate's spiritual progress.
- **Hospitality** - Prepare and coordinate snacks and refreshments for weekly meetings and meals for retreats and other events.
- **Scripture break leaders** - Guide candidates through 'breaking open the Word'; a discussion on the weekly scripture readings.

Scripture Group - G.I.F.T. (Gospel In Faith-filled Teaching)

Advent and Lent are especially beautiful liturgical times of the Catholic Church year. Join a group, or form your own, that meets weekly during these seasons, or throughout the year, to reflect on and discuss the upcoming Sunday scripture readings searching out meaning and relevance in today's world. Some groups also view and discuss Christian based movies and documentaries book club activities.

Theology On Tap

This ministry gives young adults in their 20's & 30's, the opportunity to gather together in fellowship and discuss topics pertinent to them. This speaker/discussion series is sponsored by the Young Adult Ministry office of the Diocese of Joliet. Though it is traditionally a summer series, area events have begun to occur throughout the year. Individuals are needed to help plan events and help those attending enjoy their experience.

St. Matthew School

St. Matthew School offers a comprehensive curriculum for pre-school through eighth grade students, aligned with Illinois State Standards. It is recognized by the Illinois State Board of Education and affiliated with Joliet Diocesan Schools. Our students are provided an excellent education in a caring, Christian environment. Before & After School Care programs are also available. There are many volunteer opportunities at the school.

St. Matthew School Board

A person can become a school board member if he/she is interested in the inner workings of the school in regards to policy and being an advisor to the pastor and principal of the school. Meetings are held the 1st Monday of each month, except July.

St. Matthew School Volunteer

Being involved with the education of children is a very rewarding activity. St. Matthew School volunteer opportunities include:

Day School Teacher Aide - help grade papers, work with students on special projects

Library Aide - assist librarian in helping children during library hours Monday thru Wednesday

Lunch Room Aide - assist children during the lunch period (11am-1pm) including recess time

Computer Aide - help the younger children learn very basic computer functions

Day Care Aide - aides are needed to help the before and after school programs

Sports Coaching - work with students in grades 5-8 for the following sports:

Basketball, Volleyball, Cross Country and Cheer Leading

More information on these volunteer opportunities may be obtained by contacting the school.

Parent Organization

All parents who send their children to St. Matthew School are members of the Parent Organization (P.O.) This organization plans various activities for the school children throughout the school year. It is the goal of the P.O. to give support to the teachers, students and parents with worth while activities. The Parent Organization meets monthly.



Service Ministries

Mission: There are many service ministries in St. Matthew parish that carry out the message of Christ by always helping others. In the Gospel of Matthew Jesus said ... “For I was hungry and you gave me food, and I was thirsty and you gave me a drink, a stranger and you welcomed me, naked and you clothed me, ill and you cared for me, in prison and you visited me.” (Mt 25:35-36)

These ministries share the light of Christ with many people. Join in and be a beacon of light and hope for all the world to see.

Alden Valley Volunteer

This ministry assists the residents of Alden Valley Nursing Home participate in Mass each Wednesday morning at 11AM celebrated by a parish priest. Additionally, lay ministers are needed to celebrate a Communion Service each Saturday afternoon at 2PM. The upcoming Sunday liturgy is celebrated in a loving and caring way for these individuals who no longer make it to Church to celebrate Mass. Volunteers are scheduled on a rotating basis based on their availability. This is a great ministry for the entire family!

Assistant for Funeral Luncheons

Helping grieving families provide a hospitable luncheon for their friends and families following a Funeral Mass is very special way to help.

Bereavement Support Group

This ministry meets weekly to offer support to all who are coping with the loss of a loved one. This is an opportunity to share stories and gain insights on how to best deal with the grieving process.

Bingo Volunteer Worker

St. Matthew School hosts Bingo each Monday and Friday night in the school hall and are always in need of volunteers to help in a variety of ways. The proceeds of Bingo support the educational programs of St. Matthew School.

Council of Catholic Women (CCW)

A sisterhood of women of all ages, who Pray together, Work together, and Play together. We support each other spiritually, physically, and emotionally. Join us and see where friends are made! The CCW are involved in many activities at St. Matthew's including an annual baby shower for single mothers, bi-annual blood drives, an annual craft show in the fall and an exciting fashion show each spring. This ministry meets the first Tuesday of each month.

Divorce & Beyond Support Group

Divorce and Beyond is designed to address emotions experienced in the early stages of loss. The objective is to facilitate a beginning to healing, the dissipation of anger and the enhancement of self-worth and trust. Topics include: Self-Image, Stress, Anger, Blame and Guilt, Loneliness, Forgiveness, Happiness and Pathways to Growth.

Elizabeth Ministry

A ministry in which women of the parish follow the lead of Mary's visit to Elizabeth and minister to other women through the events of childbearing years, i.e., births, pregnancies, miscarriages, adoption, infertility or infant/child death.

Job Club

This ministry offers assistance to the job seekers whether it be offering resources, resume guidance, or simply prayerful support. This ministry meets weekly.

Knights of Columbus

A Catholic, family-oriented, fraternal and charitable organization for men. This organization provides many services to the Church, the community, and its members. While the Knights are famous for their "Tootsie Roll Drive", they are involved in many fundraisers, such as the annual St. Patrick's Dinner Dance, pancake breakfasts, spaghetti dinners, etc. that allow them to be very charitable. Many social activities are also planned throughout the year.

N.A.I.M.

This is a support and social group for widows and widowers that meets every fourth Sunday afternoon of the month. This group schedules many activities throughout the year and is always open to new members. Stop and say hello one Sunday, they would love to meet you!

P.A.D.S. (Public Action to Deliver Shelter)

P.A.D.S. is a not-for-profit program that works with the homeless in DuPage County. St. Isidore, our neighboring parish, is the site for this charitable work, hosting the homeless every Monday night. St. Matthew parishioners volunteer their services every first Monday of the month to monitor shifts throughout the night, providing meals, helping with clean-up and Laundry, etc.. P.A.D.S. is in operation from October 1st through the end of April.

Pastoral Care Ministry

This ministry offers Christ's presence, and that of the St. Matthew Community, by providing spiritual support to the elderly, shut-ins, persons home recuperating from hospital stays, or those who are being cared for at Glen Oaks Hospital. Members making these visits, offer the Eucharist, and share prayer and concern for their well being.

Project Gabriel

The focus of Project Gabriel is to provide pregnant women with a spiritual and emotional support system that assists her through what may be a difficult time. There are many opportunities within Project Gabriel to volunteer; the role that deals directly with pregnant women in need is that of the Project Gabriel Angel. Special training of approximately 2.5 hours is provided for those volunteers and completion of Protecting God's Children is required. The time commitment varies based on the circumstances. While there are several factors that influence this, the later stages of a women's pregnancy can be a busy time for volunteers. Currently the leadership team meets monthly and general meetings are held in January, April & September.

Sacristy Assistant

A valuable and practical ministry assisting with altar care. Volunteers to launder and iron the small linens once per week on a rotating schedule. Some volunteers help with cleaning the Church and sanctuary area on Saturday. Albs, stoles, vestments, etc. are monitored for dry cleaning and mending needs.

St. Matthew Nursing Ministry

In order to promote holistic health, health professional volunteers screen blood pressures once each month following weekend Masses.

St. Vincent DePaul Society (SVDP)

This ministry is concerned for the distressed members and families of the parish and the community with an emphasis on emergency welfare for those requiring immediate aid. The generosity of the entire parish is needed to support the charitable work of this group. This ministry meets the first Sunday of each month following the 8AM Mass.

SeptemberFest Committee Member or Volunteer

Super Saturday is an annual community building event sponsored by St. Matthew Parish during September each year. This day of family fun involves music, family entertainment, carnival games and rides, and of course great food and some cold beverages. This event is not a fundraiser, but a way for the community to build fellowship. Join in and help plan the festivities.

Transitional Housing

Transitional housing provides a place to live and mentors the family to take control of their lives. Resources are found to help the client in budgeting, education, job, language, legal, etc. Goals and expectations are set and progress is monitored until the client transitions from the program.

Transportation for the elderly & infirmed to Mass

Be a part of a ministry which helps those who would otherwise not be able to attend Mass do so. Whatever Mass you and/or your family attend, there may be an opportunity to help someone; please consider calling to find out.

Wedding Sponsor Ministry

Sponsor couples help facilitate and achieve the following goals: The goal of marriage preparation is not so much to convey information as to communicate inspiration. It is not so much to have others judge a couple's compatibility or commitment as to provide tools which will enable the future bride and groom better assess their own relationship and their own promises about the future. It is to enhance their understanding, deepen their love, strengthen their commitment and nurture their faith.

Wedding Coordinator

After the couple has thoroughly prepared for the celebration of the sacrament with the priest the work of this ministry begins. The Wedding Coordinator assists engaged couples at the rehearsal and wedding day celebration. Share your organizational talents with this us.



Administration Commission

Mission: The mission of the Administration Commission is to see to the stewardship of the parish resources. This commission acts in an advisory capacity and has the responsibility of assisting in the planning, providing for, and supervising the financial affairs and physical properties of the parish.

This commission meets the third Thursday of each month. The Administration Commission oversees the following ministries.

Financial Committee

This committee works with the staff and various commissions in preparing the annual budget. They monitor the monthly income and expense statements as well as the monthly bank reconciliations.

Property Committee

To manage the care and maintenance of the facilities for the safety, security and architectural integrity of the parish of St. Matthew.

Ministry Leaders

Ministry

Alden Valley Volunteer
Altar Servers
Alpha Experience (The Alpha Course-English/Spanish)
Assistant for Funeral Luncheons
Baptism Preparation Class (English)
Baptism Preparation Class (Spanish)
Bereavement Ministry
Bereavement Support Group
Bingo Volunteer Worker
Catechist (Religious Education Teacher)
Catholics Returning Home
Children's Liturgy of the Word
Council of Catholic Women (CCW)
Divorce and Beyond
E.S.L. (English as a Second Language)
Elizabeth Ministry
Extra-ordinary Ministers of Holy Communion
Finance Committee
Gift Bearers
G.I.F.T. Scripture Group (Gospel in Faith-filled Teaching)
Greeter Ministry
I.M.P.A.C.T. Teen Ministry
Job Club
Knights of Columbus
Maintenance and Grounds
Minister of Holy Communion Committee
Ministers of Hospitality
Ministers of the Word (Lectors)
Ministry of Praise
Music Ministry
N.A.I.M.
P.A.D.S. (Public Action to Deliver Shelter)
Parent Organization
Parish Pastoral Council
Pastoral Care Ministry
Project Gabriel

Leader

Parish Office
Mick Ruddle
Mick Ruddle (English) Monica Roberts (Spanish)
Sandy Davis
Deacon Bob & Alma Malek
Alberto & Beatriz Hernandez
Barb Schuirmann
Barb Schiurmann
Ron Darschewski
Al Bucek
Mick Ruddle
Al Bucek
Mary Ellen Kelley
Deacon Bob Malek
Fr. Kevin Lafey
Barb Schuirmann
Kelly Mulkerin
John Mulkerin
Ushers (via sign up book in the Narthex)
Mick Ruddle
Jerry Donlon
Mick Ruddle
Larry Grogan
Ron Metty
Ron Metty
Kelly Mulkerin
Jerry Jenkinson
Laura Schrader
Marie Mynatt
Steve Sensky
Joan Sanew
Tracey Broda
Dave Gravel
Dolly Villafior
Alma Malek

Ministry Leaders (cont.)

Ministry

Leader

Protecting God's Children	Al Bucek
R.C.I.A. (Rite of Christian Initiation of Adults)	Mick Ruddle
R.C.I.A. Team Members	Mick Ruddle
Children's Catechumenate	Al Bucek
Religious Education Board	Mary Lupo
Sacristy Assistant	Sandy Davis
St. Matthew Nursing Ministry	Joan Morris
St. Matthew School Board	Laura Schraeder
St. Matthew School Volunteer	Neoma Mastruzzo
St. Vincent DePaul Society (SVDP)	Karen Pollitt
SeptemberFest Committee Member or Volunteer	Cari Dukes
Theology On Tap	Mick Ruddle
Transitional Housing	Joan Sanew
Transportation for the elderly & infirmed to Mass	St. Vincent DePaul Society
Ushers	
Vacation Bible School	Al Bucek
Vocational Prayer Ministry	Worship Committee
Wedding Coordinator	Sharon Kobe
Wedding Sponsor Ministry	Luis & Carmen Amezquita
Worship Commission	Donna Parsons

Want more info??

Ready to sign up??

If you are interested in obtaining more information on a specific ministry, take advantage of, or get involved with, the ministry's work, please provide the necessary information on the last page of this directory. Then, simply cut it out and either drop the completed form off at the parish office or place it in the Sunday collection basket. As always you may of course call the parish office. Your contact information will be passed on to the appropriate ministry leader and you will be contacted. Please feel free to contact the ministry leader directly.

If, for some reason, you are not contacted by a ministry representative within two weeks, or are in need of information more quickly, please contact a parish priest or parish staff member.

St. Matthew Parish Community

Please Print Clearly

Name _____

Address _____

City _____ Zip _____

Phone _____ Email _____

Ministries that you are interested in:

*St. Matthew Parish is a vibrant Catholic Christian
Community of people who care because of people like you.
Accept the challenge to get involved... you'll be glad you did!*



St. Matthew Parish Community

Please Print Clearly

Name _____

Address _____

City _____ Zip _____

Phone _____ Email _____

Ministries that you are interested in:

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St. Matthew Parish Ministries

PRAYING more than others think is enough...

LEARNING more than others think is necessary...

LAUGHING more than others take the time...

CARING more than others think is wise...

GIVING more than others think is practical!!!

Partners in Ministry



St. Matthew thanks all who participate in and serve through the various ministries that support the spiritual and physical wellbeing of the parish community. We would also like to give thanks to those who have shared their Time & Talent in leading these ministries both currently and in the past.

Please remember, charity, be it treasure or time and talent shared, without Christ at the center of it is called social welfare ... charity (Time, Talent and Treasure) with Christ at the center of everything we do, is called ministry.